



**University Debate Chamber  
Guidelines  
Coordinator: Terri Gartner**

**The University Debate Chamber is a performance-based space. The room may be used for debates, oratorical events and contests and classes for debates and speeches. This space will not be reserved for meetings or conferences. The Debate Chamber seats 68 people. The Debate Chamber can only be reserved by Faculty or Staff. Faculty or Staff must be present at any and all events held in the University Debate Chamber.**

**Absolutely no food or drink will be allowed in the Chamber.**

**Chairs or additional furniture may not be brought into the Chamber. Furniture may not be 'borrowed' from the Chamber.**

**Please leave the room in the same condition you found it. Projections screens should be raised, window shades should be up and lights should be off.**

**Please contact Instructional Services (257-7121) at least 72 hours before your event if you have technology requirements. They will brief you on the use of the computer and document camera provided in the Chamber 30 minutes before your event. If you have already been briefed, you will not need this service.**

**Please call Terri Gartner at 257-7101 to reserve the Chamber.**