

AddRan College of Liberal Arts Grant Submission Incentive Program

Purpose	The Grant Submission Incentive Program provides summer financial support for AddRan faculty members to prepare and submit grant proposals to external agencies. Proposals in support of research, creative activity, or program development are eligible, but must request a minimum of \$25,000. Applicants are encouraged to target prominent grants from federal agencies such as the National Endowment for the Humanities or the National Science foundation, independent foundations such as the John D. and Catherine T. MacArthur Foundation or the Ford Foundation, or state agencies.
Eligibility	Open to tenured and tenure-track faculty in AddRan College.
Award	The Dean will make three awards of \$5,000. If a proposal has multiple authors, the principal investigators must share the award. The Dean's office will provide additional travel support, if required to enhance the probability of the proposal success. Previous awardees are welcome to apply, but first time applicants have priority.
Requirements	Awardees will: <ul style="list-style-type: none">• Work with the Office of Sponsored Research to identify and contact viable funding sources. Applicants must document these steps as part of the program application package.• Complete the proposal and submit it to the identified funding source by December 16 of the year of the award.• Monitor and respond to agency requests as needed.
Application	Applicants must submit (1) a two-page prospectus that explains the research topic the proposal will address, describes the investigator's familiarity and experience with the topic, (2) a list of the applicant's publications directly related to the project, and (3) a current CV. The prospectus should identify the agency to which the PI will submit the proposal, the contact person at the agency, the deadline dates for the request-for-proposals, and what if any communication has taken place between the principal investigators and agency point of contact. <i>The application deadline is the first Monday in March.</i> Submit all materials combined in a single PDF document to Dr. Peter Worthing (p.worthing@tcu.edu).
Evaluation	The members of the AddRan Research and Creative Activity Committee will review and evaluate the applications. The committee will make recommendations to the Dean, based on the overall merit of the project. Notification of awards will take place before April 15.
Reporting	Successful applicants must submit documentation indication submission of the resulting proposal to the funding agency. The applicant must also report the outcome of the request when the funding agency reaches a decision.